



Agreement for guitar tuition in schools

This is an agreement and request for guitar lessons from:

_____ (Student's name)

Payment terms

Payments for tuition must be made in full before the start of each school-term. Completing this form and/or forwarding payment will not create sessions. Applicants will be dealt with on a first-come, first-served basis where priority will be given to students already engaged in tuition. Late or missed payments will affect the student's opportunities of future tuition sessions. All tuition sessions, present and future, given to the named student by the tutor will be subject to this agreement and the terms and conditions stated within, unless superseded by an agreement made at a later date. Any overdue payments that must be pursued will incur an administration cost. Credit is not an option. If payment is not received lessons will not be provided and the sessions offered to another student. Payments are non-refundable. Students who fail to attend their allotted sessions must pay for those sessions until notice of cancellation or withdrawal is made. Payments should be Bank transfer (BACs), cash or cheques made payable to **Steven Slator**.

Attendance & lesson times

Times for the tuition sessions will be announced in advance. It is the pupil's responsibility to make sure that he/she is aware of their tuition time slot and to attend their sessions- (*timetables usually displayed in the school*). If the tutor must cancel a lesson he will provide as much notice as possible and will endeavour to reschedule the lesson at a suitable date where practical. The tutor is unable to compensate if any sessions are made unavailable by the school or by means outside of his control.

Shared pair sessions

If a student has selected a 'shared' lesson and there is no sharing partner available or their sharing partner withdraws from lessons the cost of the session must be covered by the remaining student taking a 'one-to-one' session and paying the 'one-to-one' session rate or by another person meeting the remaining full cost of the 'shared' session- (*see price list*). If, for any reason, this cost is unable to be covered the session duration will be reduced in time by one third. The individuals selected to form a shared session will be the chosen by the tutor for the most suitable match.

Cancellation and withdrawal from lessons

Any student wishing to cancel or withdraw from lessons must notify the tutor directly in person. The tutor reserves the right to dismiss students who show little or no interest or lack basic commitment. Students appearing to be using tuition sessions as a means of avoiding school lessons or are a nuisance during the sessions will be dismissed and reported to the school. Students rejoining tuition at a later date will be taken under the terms and conditions of this agreement unless a new agreement is made.

Damages & losses

If the student damages or loses any property belonging to the tutor the student must pay for repair or replacement of the item(s). This includes all teaching material, recordings, instruments and equipment but excludes accidental damage, not loss, of consumables used during lessons such as strings and plectrums. The tutor may also seek to recover costs and losses incurred as a result of missed or overdue payments, such as administration costs, pursuing of payments and any other communication costs.

Student's duties

Students are responsible for their own conduct during tuition sessions. In the interests of the student's well-being whilst under the tutors supervision the tutor must be made aware of any condition that may present a hazard or risk to themselves or others. Students are responsible for obtaining any permission required for excuse from their school lessons. Any material given or lent to the student is solely for their use only and must not be copied or redistributed without permission. This includes passwords and access to website resources. Additional prints or copies for personal use are permitted. It is also important to note that whilst the tutor will use his best efforts to progress the student it cannot be guaranteed, in particular if there is a lack of sufficient commitment. Students are also asked to inform the tutor of any changes to their contact details especially their address and phone number.

Acceptance

I hereby agree to the terms and conditions above and give permission for my child to have guitar tuition

SIGNATURE: _____
of student's parent

FULL NAME: _____
of student's parent

DATE: _____

This form must be returned, signed and dated, before tuition commences

see over page...

Student's parent details

Complete details below

Name of School:	
Student's Date of birth:	
Parent's <u>full</u> name(s):	
Email Address: <i>(parent, not pupil)</i>	
Contact phone numbers (Home/mobile) <i>(parent's, not pupil)</i>	A mobile number is preferable in case any short-notice information needs to be sent
Home Address: Postcode:	
Instrument:	
Lesson partner: <i>(If sharing a lesson)</i>	
Special requirements <i>Please inform of anything that the tutor should know of that may affect the tuition sessions</i>	

**Further details and prices can be found on the website:
www.greendog.co.uk/schools**

Other information

Does the student have internet access? yes no

You can return this form to: **steven@greendog.co.uk**

**IF YOU WISH TO CONTACT THE TUTOR FOR ANY REASON PLEASE TELEPHONE:
07776 127 468**

Office use only:

<i>Request date:</i>	<i>Offered date:</i>	<i>Acceptance date:</i>	
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